



Our REF: UNMEB/CIR/03/2020

16th March, 2020

All Principals of Nursing and Midwifery Training Institutions

RE: CIRCULAR ON UPDATES FROM UGANDA NURSES AND MIDWIVES EXAMINATIONS BOARD

Uganda Nurses and Midwives Examinations Board (UNMEB) wishes to communicate the following for your attention and compliance:-

1. REGISTRATION OF CANDIDATES FOR EXAMINATIONS:

Registration dates for end of Semester examinations are **15th February to 15th April for June examination series and 15th August to 15th October for December examination series.** Late registration will continue for one week at a surcharge of 50%. No further registration will be accepted thereafter.

2. REGISTRATION FEES FOR RETAKE PAPERS:

Effective June, 2020 semester examinations, registration fees for retake papers for both Certificate and Diploma candidates shall be **fifty thousand shillings (50,000/=) per paper retaken for either continuing or final semester.** However,

referred students shall pay the standard examination registration fee of **Shs. 200,000=** for Certificate Programmes and **Shs. 230,000=** for Diploma Programmes.

3. ISSUANCE OF TRANSCRIPTS BY THE BOARD:

The Board resolved to begin issuing transcripts to all candidates that qualified since June, 2018. Schools should therefore stop charging and issuing transcripts to students.

4. NON-PAYMENT OF EXAMINATION FEES:

The Board has discovered some discrepancies between the examination fees paid and the number of candidates presented for examinations by some schools. This contravenes Section 2.2 of the Regulations governing the conduct of UNMEB Examinations and may cause revocation of the Examination Centre. The same shall accordingly be forwarded to the Ministry of Education and Sports for further action.

5. EXAMINERS DELEGATING THEIR DUTIES TO FELLOW EXAMINERS:

Delegation of Examination duties by any Examiners without consent from UNMEB Secretariat breaches Section 5.2.2. (g) of the Regulations governing the conduct of UNMEB Examinations. The Board reserves the right to appoint stakeholders to participate in Examinations and therefore, all stakeholders are urged to bring any cases of regret concerning

deployments to the attention of UNMEB Secretariat for proper handling.

6. SETTING OF OLD PAPER COMBINATIONS:

Since the transition from the old to the new paper combinations, the Board has been setting old papers alongside the new paper combinations to allow students with retakes to redo the papers they failed. The Board wishes to inform you that with effect from the June, 2020 semester examinations, no more old paper combinations shall be set. Any student affected by this change should be assisted to appropriately fit within the semester system and be made aware that this will be their final attempt. You are all urged to take note of this development.

7. CASES OF PLAGIARISM IN RESEARCH REPORTS:

In order to curb plagiarism in research reports, the Board resolved that with effect from June, 2020 Semester examinations, hard copies of research reports should be submitted together with soft copies to **juliettwesigye@gmail.com**

"Uphold examination standards"



**Helen Mukakarisa Kataratambi
EXECUTIVE SECRETARY**