



ADDENDUM TO UNMEB EXTERNAL ADVERT NO. 1 OF MARCH, 2024

A. This Addendum is issued to the UNMEB External Advert No. 1 of March, 2024 which appeared in the New Vision Newspaper on Thursday 28th March, 2024 regarding the job specifications for the post of Examiner and recommendation of the Principals and applicants working in Private Nursing Training Institutions or Health Facility.

1. Examiner

The required qualifications are amended to read as follows:

- Diploma in Nursing or Midwifery field, (Nursing, Midwifery, Public Health Nursing, Psychiatric Nursing, Pediatric and Child Health Nursing, Palliative Care Nursing and Comprehensive Nursing) from a recognized institution or University.

OR

Bachelor's Degree in Nursing or Midwifery or Public Health Nursing from a recognized University.

- A qualification in Clinical Instruction or Mentorship is an added advantage.
- Must be registered and in possession of a valid practicing License from Uganda Nurses and Midwives Council.

2. Recommendation for Principals and applicants working in Private Nursing Training Institutions or Health Facility

UNMEB application form is amended to read as follows:

- i. In the case of applicants from the Private Nursing and Midwifery Training Institution or Health facility, recommendation is to be made by the Chairperson of the Governing Council of the Training Institution for Principals or Head of a Health Facility.
- ii. In the case of applicants from the Government Nursing and Midwifery Training Institution or Health facility, recommendation is to be made by the immediate supervisor or Head of a Health Facility.

B New deadline for submission of application

Notwithstanding the deadline of 29th April, 2024, interested applicants can submit their applications by 3rd May, 2024.

C The addendum is applicable to only applicants who could not apply due lack of the additional information in the earlier advert for the post of Examiner and applicants working in Private Nursing Training Institutions or Health Facility.

1	Post:	Examiner – 1,500 Posts
	Reference:	UNMEB/HRM/EXA/002/24
	Reports to:	Executive Secretary
	Qualifications:	<ul style="list-style-type: none"> • Diploma in Nursing or Midwifery field, (Nursing, Midwifery, Public Health Nursing, Psychiatric Nursing, Pediatric and Child Health Nursing, Palliative Care Nursing and Comprehensive Nursing) from a recognized institution or University. OR • Bachelor’s Degree in Nursing or Midwifery or Public Health Nursing from a recognized University. • A qualification in Clinical Instruction or Mentorship is an added advantage. • Must be registered and in possession of a valid practicing License from Uganda Nurses and Midwives Council.
	Experience:	At least three (3) years working experience in Nursing practice in a Health Facility.
	Duties and Responsibilities:	<ol style="list-style-type: none"> 1. Attending the briefing sessions for candidates prior to commencement of examinations. 2. Preparing for the conduct of practical examination of his or her respective station of deployment as per scenario instructions. 3. Ensuring that examinations are conducted in an appropriate manner within the correct time frame and in a comfortable environment. 4. Confirming the accurate identity of candidates by referring to the examination number. 5. Scoring the candidate legibly and correctly according to the competencies displayed while performing the procedures in reference to the checklist. 6. Ensure correct or accurate totaling of candidate’s scores. 7. Present a complete check list for each candidate that he or she has examined. 8. Ensuring the security of all examination checklists. 9. Being present at the station all the time during examination. 10. Protecting the candidates from disturbances and distractions. 11. Ensuring that candidates follow the examination guidelines. 12. Enforcing proper procedure in the event of noncompliance in accordance to UNMEB regulations for supervision and conduct of examinations. 13. Reporting any breach of security and integrity to the Centre Coordinator, no matter how small or insignificant it may be. 14. Assess and score the practical logbook for final semester candidates. 15. Compiling the OSPE station Report.



APPLICATION FOR PARTICIPATION IN UGANDA NURSES AND MIDWIVES EXAMINATIONS ACTIVITIES

Attach coloured passport size photograph here

Note: Please study the form carefully before completing it.

This form must be completed in triplicate (original in own handwriting) and submitted through your Immediate Supervisor who must append his/her signature

1. Post applied for and reference Number

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2. Bio data

Full names (surname first in capital letters)

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Date of birth Telephone number (s)

Email address

Nationality NIN

3. Name of your employing institution

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4. Category of the employer: (Tick as appropriate) Government or Private for Profit or Private not for Profit

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5. Present post and date of appointment to it

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6. Terms employment: (Tick as appropriate) Temporary/Probation/Contract/Permanent

7. Education background

Year/Period	Institution	Award/qualification

8. Employment record

Year/Period	Post held/designation	Name of employer & physical address

9. Have you ever been convicted of an offence or examination malpractice? YES/NO (Tick as appropriate). If so give details of the offense and the penalty that was administered.....

NB: Conviction of examination malpractice will not necessarily prevent you from being deployed in UNMEB examination processes but giving false information in that context is an offence.

10. Declaration

I hereby certify that the information given above is true to the best of my knowledge and belief, that the particulars stated in this form are true and complete in all respects.

Signature of applicant Date

11. (i) In the case of applicants from the Private Nursing and Midwifery Training Institution or Health facility, recommendation is to be made by the Chairperson of the Governing Council of the Training Institution for Principals or Head of a Health Facility.

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Title/Designation

Signature Date

Stamp

(ii) In the case of applicants from the Government Nursing and Midwifery Training Institutions or Health facility, recommendation is to be made by the immediate supervisor or Head of a Health Facility.

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Title/Designation

Signature Date

Stamp